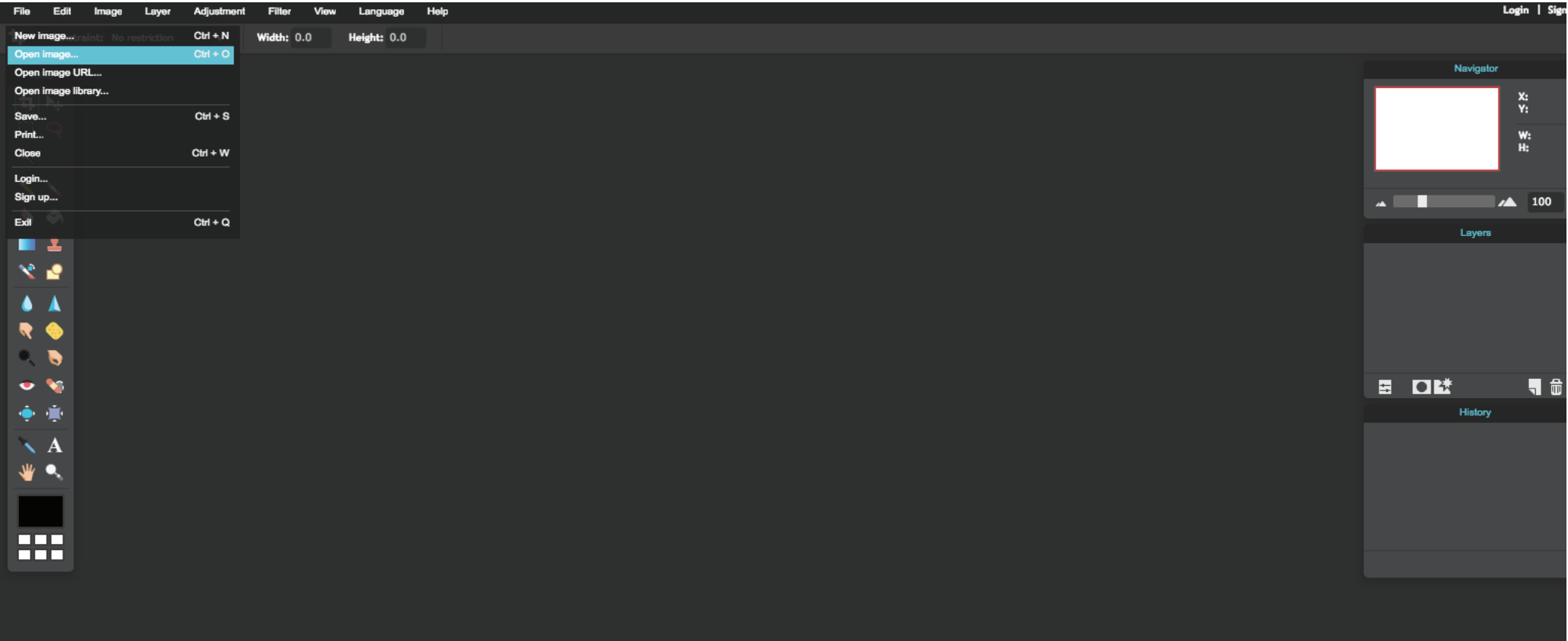


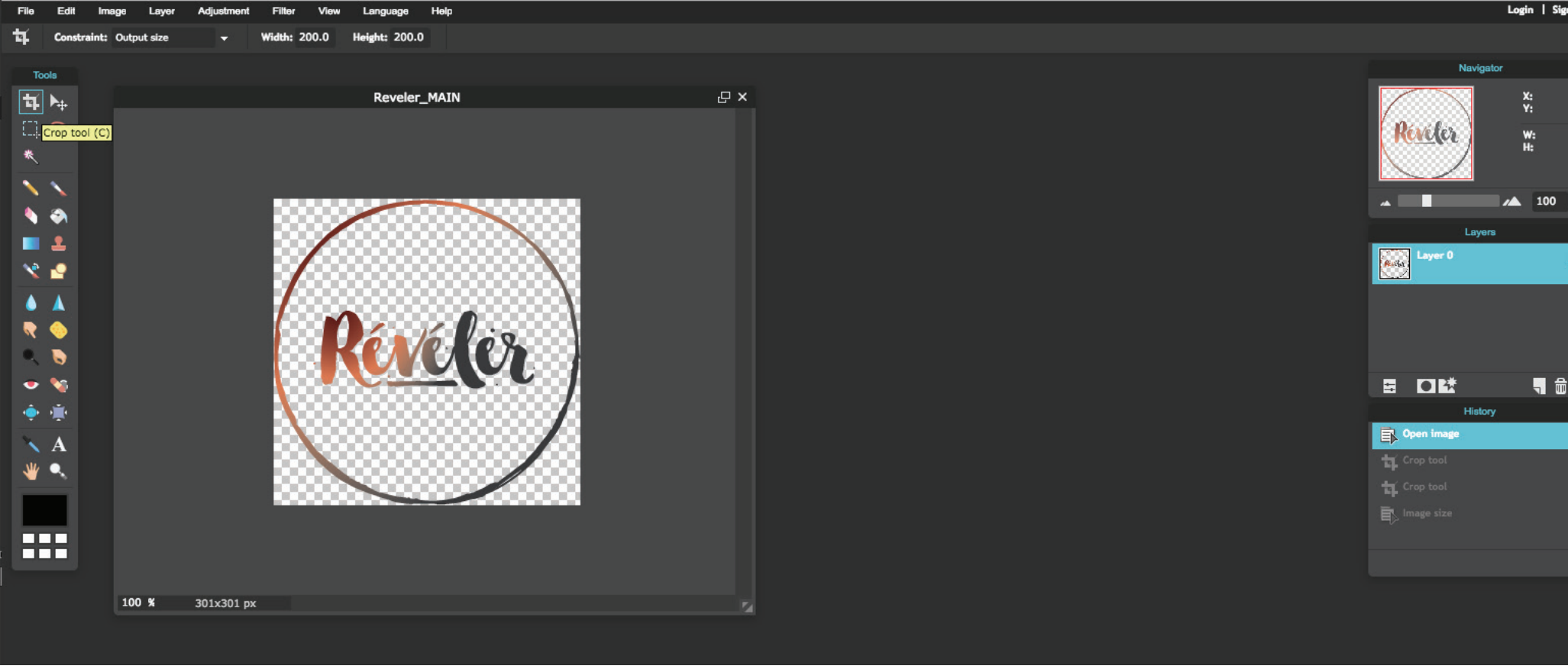
STEP 1

Select File and open an image you wish to resize.



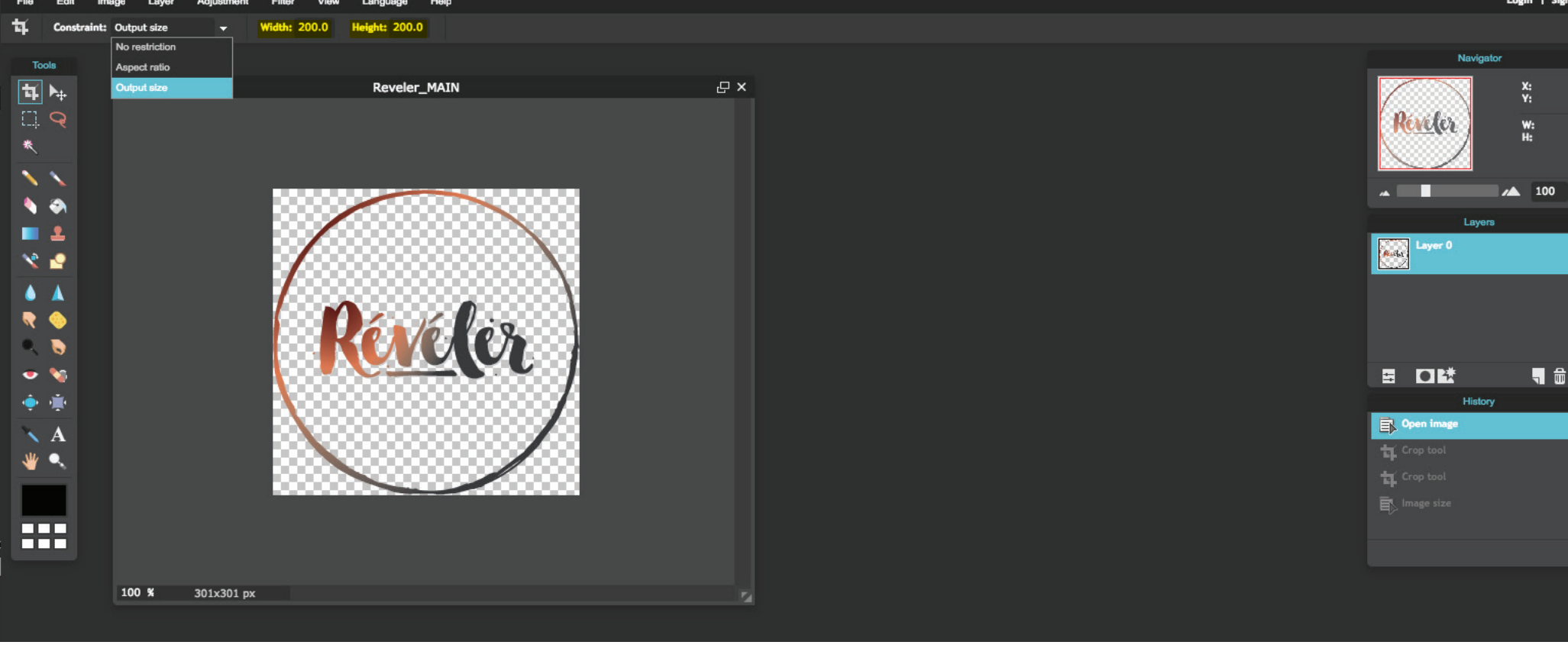
STEP 2

Select the crop tool from the left hand bar.



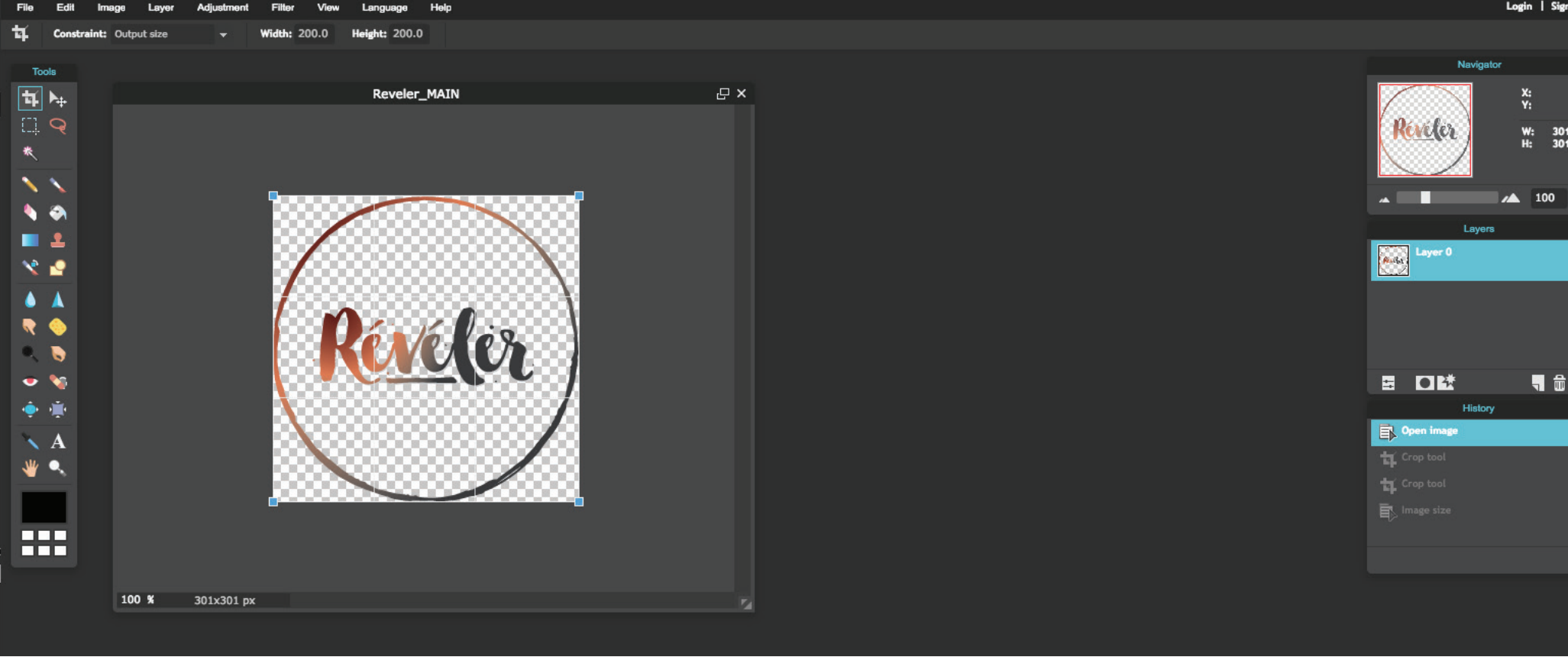
STEP 3

Select 'Output size' next to the Constraint tab in the top bar. Then insert your custom image dimensions in the 'width' and 'height' field boxes (highlighted yellow). For example, a standard landscape page image is 800px x 600px.



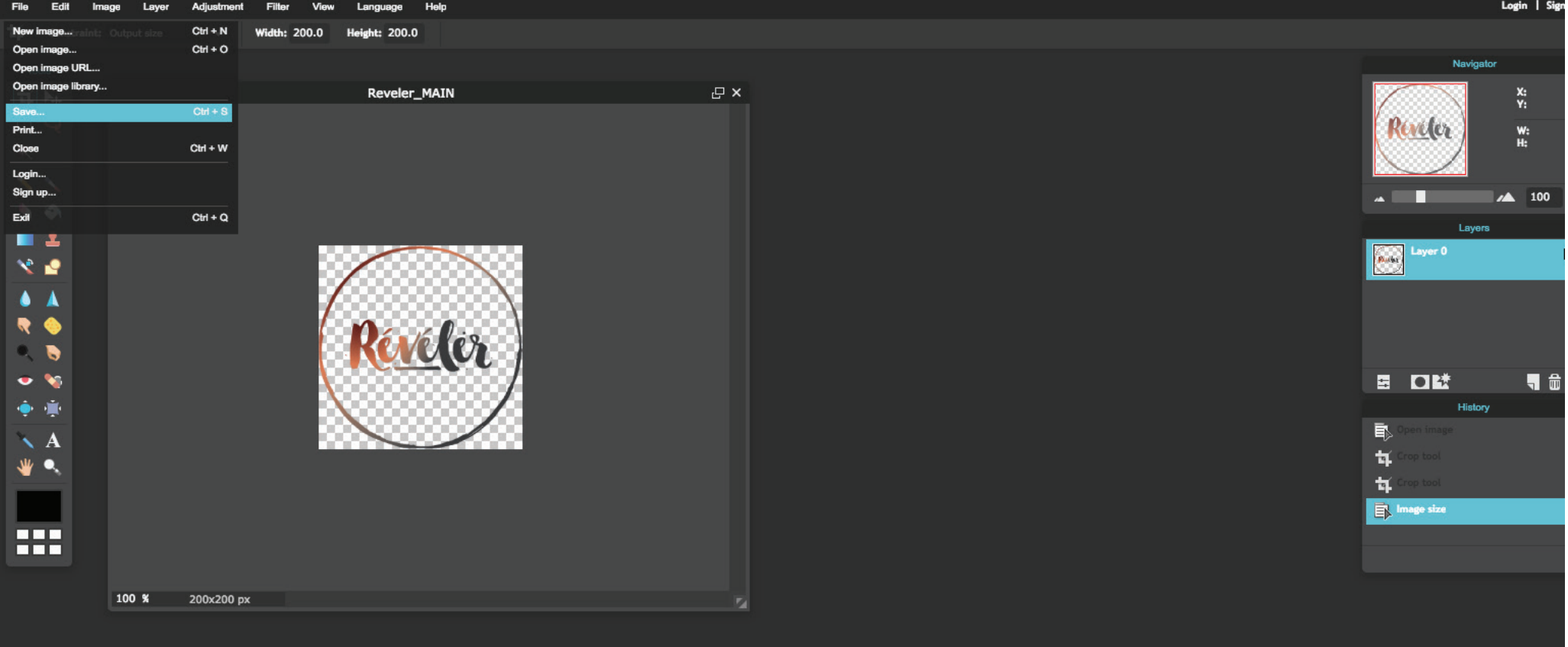
STEP 4

Click and drag over the area you wish to crop (area indicated with the blue square boundary) and press 'return' or 'enter' on your keyboard.



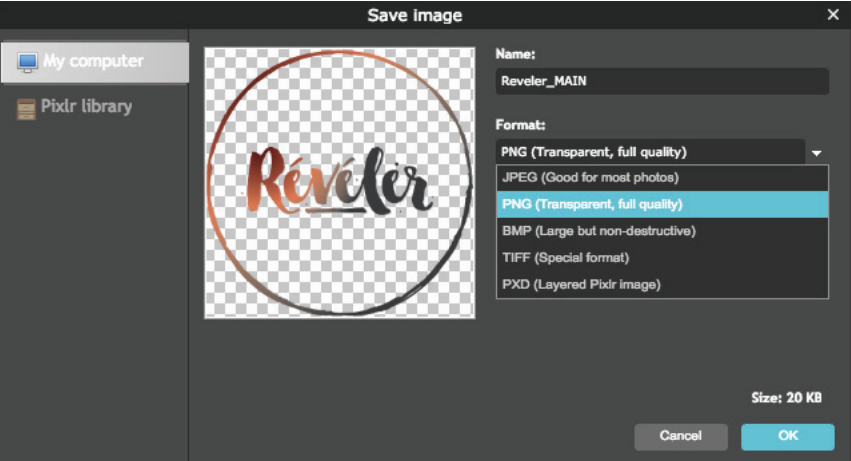
STEP 5

Select File and Save.



STEP 6

Select which format you wish to save your image as. In most cases, this will be JPEG.



STEP 7

Select where you want to save the image (to your computer), then the image is ready to upload to your website.